



## **Poloc Cricket Club privacy and data protection**

Poloc Cricket Club is committed to safeguarding the privacy of website visitors. This policy sets out how Poloc Cricket Club will treat personal information. This policy governs, and is applicable to, use of Poloc Cricket Club's website. Please read this policy carefully to understand Poloc Cricket Club's views and practices regarding personal data and how it will treat it.

For the purpose of the Data Protection Act 1998 (the "Act"), the data controller is Poloc Cricket Club of "Shawholm", Pollok Country Park, 2060 Pollokshaws Road, Pollokshaws, Glasgow, G43 1AT.

### **Information Poloc Cricket Club may collect from you**

Poloc Cricket Club may collect and process the following data about people:

- Information provided by filling in forms on Poloc Cricket Club's website [www.poloc.com](http://www.poloc.com) ("the Website"). This includes information provided via the Website, posting material or requesting information. Poloc Cricket Club may also ask for personal information if a person reports a problem with the Website.
- If a person contacts Poloc Cricket Club, it may keep a record of that correspondence.
- Details of transactions, including but not limited to paying subscriptions, paying for club-branded clothing or making donations, carried out through the Website.
- Details of visits to the Website including, but not limited to, traffic data, location data, weblogs, other communication data and the resources accessed.
- Any information sent to Poloc Cricket Club; via email or social networking tools such as Twitter and Facebook, Instagram, Snapchat, etc.

### **IP addresses and "cookies"**

See the information on Poloc Cricket Club's use of "cookies" on the "Terms" page of the Website.

### **Uses made of the information**

The data that Poloc Cricket Club collects may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by people operating outside the EEA engaged by Poloc Cricket Club. Such people may be engaged in, among other things, the fulfilment of a club-branded clothing order, the processing of payment details and/or the provision of other services. By submitting personal data, a person agrees to this transfer, storing or processing. Poloc Cricket Club will take all steps reasonably necessary to ensure that data is treated securely and in accordance with this privacy policy.

Unfortunately, the transmission of information via the internet is not completely secure. Although Poloc Cricket Club will do its best to protect personal data, it cannot guarantee the security of data transmitted to the Website; any transmission is at a person's own risk. Once Poloc Cricket Club has received information, it will use strict procedures and security features to try to prevent unauthorised access.

Poloc Cricket Club uses information held about people in the following ways:

- To administer the Website.
- To ensure that content from the Website is presented in the most effective manner.
- To provide information, products and/or services requested or that Poloc Cricket Club feels may interest a person, where that person has consented to be contacted for such purposes.
- To carry out obligations arising from any contracts entered into between a person and Poloc Cricket Club.
- To allow a person to participate in interactive events, when they choose to do so.



- To notify people about changes to the club's activities.

### **Disclosure of information**

Poloc Cricket Club may disclose information about people to any of its employees, officers, agents, suppliers or subcontractors insofar as reasonably necessary for the purposes as set out in this privacy policy.

In addition, Poloc Cricket Club may disclose your personal information:

- (a) to the extent that it is required to do so by law;
- (b) in connection with any legal proceedings or prospective legal proceedings;
- (c) in order to establish, exercise or defend its legal rights (including providing information to others for the purposes of fraud prevention and credit risk reduction); and/or
- (d) to any person who Poloc Cricket Club reasonably believes may apply to a court or other competent authority for disclosure of that personal information where, in Poloc Cricket Club's reasonable opinion, such court or authority would be reasonably likely to order disclosure of that personal information.

Except as provided in this privacy policy, Poloc Cricket Club will not provide personal information to third parties.

### **Security of personal information**

Poloc Cricket Club will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of personal information.

Please be aware that data transmission over the internet is inherently insecure, and Poloc Cricket Club cannot guarantee the security of data sent over the internet.

### **Rights**

People have the right to ask Poloc Cricket Club not to process their personal data for marketing purposes by email at any time. Poloc Cricket Club will usually inform a person (before collecting their data) if it intends to use their data for such purposes or if it intends to disclose their information to any third party for such purposes. A person can exercise their right to prevent such processing by checking certain boxes on the forms Poloc Cricket Club uses to collect your data. A person can also exercise the right at any time by contacting Poloc Cricket Club at [webmaster@polc.com](mailto:webmaster@polc.com).

Poloc Cricket Club's website may, from time to time, contain links to and from the websites of partners, advertisers and/or sponsors. If a person follows a link to any of these websites, these websites have their own privacy policies and Poloc Cricket Club does not accept any responsibility or liability for these policies. A person should check these policies before they submit any personal data to these websites.

### **Access to information**

The Act gives a person the right to access information held about them by Poloc Cricket Club. This right of access can be exercised in accordance with the Act. Provision of such information will be subject to:

- (a) the payment of a fee (currently fixed at £10); and
- (b) the supply of appropriate evidence of identity (for this purpose, Poloc Cricket Club will usually accept a photocopy of a driving licence, passport or birth certificate certified by a solicitor or bank plus an original copy of a utility bill showing current address).



### **Third party websites**

The Website contains link to other websites. Poloc Cricket Club is not responsible for the privacy policies or practices of third party websites.

### **Changes to privacy policy**

Any changes Poloc Cricket Club may make to its privacy policy in the future will be incorporated in this document and, where appropriate, notified by email.

### **Updating information**

A person should let Poloc Cricket Club know if the personal information which it holds about them needs to be corrected or updated.

### **Contact**

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to:

Keith Young  
Secretary  
Poloc Cricket Club  
"Shawholm"  
Pollok Country Park  
2060 Pollokshaws Road  
Pollokshaws  
Glasgow  
G43 1AT